



FSB Training Course List and Pricing

Online and face-to-face

fsb^{co}

Training

November 2023

Boost your business with FSB Training

Learn the valuable skills you need to run a successful business, without the jargon. We've taken the hard work out of searching for the right courses for busy small business owners. With FSB Training, you can choose the training style that fits you.



Face-to-face Training

Prefer to learn in person? A select number of courses can be held as face-to-face training sessions. An expert trainer will visit your business to lead the course for you and your team.

Courses are individually priced.



Online Training

12 months access to an e-learning library of 700+ courses, making it easy to fit training into your business. Exclusively discounted for FSB members, it's **£80 per person, with further discounts for six or more users.**

Face-to-face Training

All courses are delivered at your business site and last a full day (9:30 - 4:30 with an hour for lunch).* Courses start from £695 + VAT - location dependant. Please note, once booked nothing can be changed and no refund can be given for cancellation or date changes.



Customer Service

Max attendees: 12

Always interacting with customers? This course will raise awareness of providing exceptional customer service and develop the practical skills needed to deliver this every time.



Management Skills

Max attendees: 12

New to management or not undertaken any formal training? This course will introduce you and your team to successful management techniques that you need to succeed with confidence as a new manager.



Emergency First Aid in the Workplace (EFAW)

Max attendees: 10

Through a mix of lectures, presentations and practical scenarios, you'll cover: basic life support/ CPR, dealing with incidents in the workplace, acting safely, promptly, and effectively in an emergency, casualty management and more. On completion of the course, participants are awarded a Level 3 qualification in Emergency First Aid.



Presentation Skills

Max attendees: 12

Want to master practical skills to improve public speaking? This course will cover how you can deliver effective, engaging presentations.



Senior Managers

Max attendees: 12

This course is ideal for those looking at their first general management role or are about to be promoted to senior manager or director positions. You'll explore and practice a range of specific skills essential to leadership in the business environment.



Leading a Team

Max attendees: 12

Want to learn how you can develop employee skills and improve team performance in your business? This course for middle management and team leaders looks at core management skills, tools and techniques required to create a high performing team.



Train the Trainer (not sector specific)

Max attendees: 12

Suitable for training professionals at all levels who would like to deliver engaging, inspiring and effective learning to their delegates. You'll explore the essential training skills of a successful trainer and promote an understanding of how to teach delegates in the most effective way.

Sign into your member dashboard to access face-to-face training.

*Face-to-face courses are not CPD certified, however you will receive a certificate of attendance.

Online Training

12 months access to an e-learning library of 700+ courses, making it easy to fit training into your business. Exclusively discounted for FSB members, it's £80 per person, with further discounts for six or more users.

How much does it cost?

Number of users	Cost per head	Price for 12 months (Exc. VAT)
1	£80.00	£80.00
2	£80.00	£160.00
3	£80.00	£240.00
4	£80.00	£320.00
5	£80.00	£400.00
6	£78.33	£470.00
7	£77.14	£540.00
8	£72.50	£580.00
9	£68.89	£620.00
10	£66.00	£660.00
15	£52.13	£782.00
20	£46.00	£920.00
25	£45.00	£1,125.00
30	£44.00	£1,320.00
35	£42.14	£1,475.00
40	£39.50	£1,580.00
45	£36.67	£1,650.00
50	£36.00	£1,800.00
75	£33.60	£2,520.00
100	£31.60	£3,160.00
150	£30.40	£4,560.00
200	£27.80	£5,560.00
250	£25.44	£6,360.00

Online Training

Explore our range of courses below.

Administration, Secretarial and HR	6
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Course List

Online

Administration, Secretarial and HR

- Admin, PA and Secretarial Certification
- Becoming an Executive PA Certification
- Business Administration Certification
- Dental Practise Administration Certificate
- Executive Admin and PA Certification Level 3
- Executive Secretarial, Admin and PA Diploma – Accredited (Level 3)
- Female Genital Mutilation, Honour-based Abuse and Forced Marriage Awareness Certificate
- Legal Secretary Certification Level 3
- Medical Receptionist Administration Certification
- Medical Secretary Certification
- Minute Taking Certification
- Office and Reception Management Certification
- Organisational Skills for Administrators Certification
- PA Telephone Skills Certification
- Reception Skills Certification
- Touch Typing Shorthand Certification
- The Effective Secretary Certification
- Whistleblowing Training for Employers

Business

- Affiliate Marketing Certification
- Agenda Setting Certification
- Animal Physiotherapy Certification
- Business Letter Writing Certification
- Business Plan Writing Certification
- Business Report Writing Certification
- Call Centre Skills Certification
- Canine Communication Diploma
- Cattery Business Certification
- Cleaning Certification
- Communication Barriers in the Workplace Certification
- Communication Skills
- Conducting Interviews Certification
- Conducting Rewarding Meetings Certification
- Connecting with Customers Certification
- Consequences of Careless Social Media Use in the Workplace Certification
- Consumer Rights Awareness Certification
- Costs, Volumes and Profits Certification
- Create an Online Business Certification
- Creating and Maintaining a Successful Organisation Certification
- Creating Lively and Effective Meetings Certification
- Data Analysis Certification
- Data Protection Certification
- Data Protection in the Workplace Certification
- Delegation of Authority Certification
- Delivering Useful Feedback in a Corporate Setting Certification
- Developing a Compensation & Benefits Package Certification
- Developing and Implementing New Admin Systems Certification
- Developing Employees Certification
- Disability Awareness Certification
- Document Presentation Certification
- Domestic and Commercial Cleaning Certification
- Email Etiquette Certification
- Email Management and Ethics Certification
- Employee Motivation Certification
- Environmental, Social and Governance Certification
- Extrinsic and Intrinsic Rewards Certification
- Facebook for Business Certification
- Fashion Design Diploma
- Foundation in Business Skills Certification
- From Business Ideas to Success Certification
- Front Desk Safety and Security Certification
- Gaining Customer Testimonials Certification
- GDPR Certification
- GDPR in The Workplace Certification
- Global Anti-bribery and Corruption Certification
- How to Effectively Motivate your Employees Certification
- How to Handle Social Media Criticism Certification
- Importance of Good Housekeeping at Work Certification
- Interior Design Diploma

- International Massage Diploma
- Introduction to Animal Care Certification
- Introduction to Cat Behaviour Certification
- Introduction to Cat Grooming and Health Certification
- Introduction to Feline Care Certification
- Introduction to Kennel and Cattery Management Certification
- Introduction to Reptile Care Certification
- Key Account Management Certification
- LinkedIn for Business Certification
- Maintaining Employee Records Certification
- Makeup Artist Diploma
- Making Meetings Matter Certification
- Managing Emotions at Work Certification
- Managing People Certification
- Managing your Workload Certification
- Master Planning Certification
- Mindful Listening Certification
- Motivating Colleagues to Perform Certification
- Nail Technician Award Diploma
- Negotiation Skills Certification
- Office Etiquette Certification
- Online Reputation Management Certification
- Operations Management Certification Level 2
- Organising and Chairing Meetings Certification
- PCI DSS Certification
- PR Certification
- Preventing Workplace Discrimination Certification
- Professional Retail Management Certification
- Project Design Certification
- Project Development and Testing Certification
- Project Management Foundation (Small Projects) Certification
- Project Preparation Certification
- Proof Reading Basics Certification
- Rabbit Care Certification
- Rat/Mouse/Hamster Care Certification
- Remote Worker & Business Travel Certification
- Researching Certification
- Retaining your Best People Certification
- Selling your Arts and Crafts Certification
- Sexual Harassment Awareness Certification
- Skype for Business Certification
- Staff Retention Techniques Certification
- Starting an Ecommerce Business Certification
- Strategic Planning / Mission Statement Certification
- Stray and Feral Welfare Management Certification
- Stress Management in the Workplace Certification
- Tackling Sensitive Workplace Conversations Certification
- Telephone Etiquette Certification
- The Freedom of Information Act Certification
- The General Data Protection Regulation Certification
- The HMT Sanctions List Certification
- The Human Element of Fraud Certification
- The National Minimum Wage Certification
- The Office Layout Certification
- The Reception Workstation Certification
- Time and Priority Management at Work Certification
- Training Delivery and Evaluation Certification
- Twitter for Business Certification
- UK Employment Law Certification
- Unconscious Bias Certification
- Visual Merchandising Certification
- Wages and Benefits Certification
- Working with Aggressive People Certification
- Workplace Monitoring and Data Protection Certification
- Veterinary Assistant
- Oven Cleaning Business
- Kick Start your Career Certification
- Becoming a Personal Stylist Certification
- Information Governance

Computing and Technology

- Adobe Illustrator Certification Level 1
- Blog Creation Management Certification
- C++ Certification Level 1
- Coding Foundations Certification
- Computer Maintenance Certification
- Computers and Internet for Beginners Certification
- CSS Certification Level 1
- Digital Art Tools for Photoshop Certification
- Excel Macros Certification
- How to Earn Online Certification
- HTML 5 Certification Level 2
- HTML and CSS Certification Level 1
- Introduction to AutoCAD Certification
- Introduction to AWS Certification
- Introduction to Cloud Computing Certification
- Introduction to Gaining a Cisco Certification – Certificate
- Introduction to IoT-Internet of Things Certification
- Introduction to Link Building for SEO Certification
- Introduction to VoIP Certification
- IT Certification Level 2
- IT Security Certification
- Java Certification Level 1
- jQuery Certification Level 1
- Link Building for SEO Certification
- Microsoft Excel Certification Level 1
- Microsoft Excel Certification Level 1-3
- Microsoft Excel Certification Level 2
- Microsoft Excel Certification Level 3
- Microsoft Outlook Certification Level 3
- Microsoft Word Certification Level 3
- Microsoft Teams
- Mobile and Portable Device Security Certification
- Mobile App Marketing (ASO) Certification
- Online Security Certification
- Photoshop CS6 Certification Level 1
- PowerPoint Diploma
- Programming Certification Level 1
- Python Certification Level 1
- Sage 50 Certification Level 1
- Sage 50 Certification Level 2
- Sage 50 Certification Level 3
- Sage 50 Certification Levels 1-3
- Software Testing Certification
- Vlogging Certification
- Web Applications Certification
- Website Development Foundations Certification
- WordPress Certification
- Google Analytics
- Microsoft Mail Merge Certification
- Introduction to Graphic Design Certification
- Zoom Certification

Customer Care

- Caring for Your Customers' Needs Certification
- Complaints Handling Certification
- Consumer Rights Awareness Certification
- Customer Care Certification
- Customer Relationship Management
- Customer Retention Certification
- Customer Service in Fashion Shops Certification
- Customer Services Certification Level 3
- Dealing with Customer Complaints Certification
- Electronic Customer Service Certification
- Face to Face Customer Service Certification
- Helpdesk Support Analyst Certification
- Identifying and Exceeding Customer Expectations Certification
- Is the Customer Always Right Certification
- Managing and Improving Customer Service Process Certification
- Meeting and Greeting Customers Certification
- Rescuing Difficult Customers Certification
- Telephone Customer Services Certification

Education

- Anti-Bullying and Bullying Prevention Certification
- Essential Employment Skills Certification
- Art Therapy Certification
- Basic English Certification
- Basic Maths Certification
- Become an Online Tutor
- Becoming a Higher-Level Teaching Assistant Certification
- British Sign Language Certification
- British Values Certification
- Bullying in Schools Awareness and Prevention Certification
- Challenging Behaviour Awareness
- Child Attachment Certification
- Child Minding Certification
- Child Psychology Certification Level 3
- English Grammar – Improve Your English Certification
- EYFS Teaching Certification Level 3
- Home Education Certification
- Improving School Attendance Certification
- Learning Disabilities Awareness Certification
- Lesson Planning for Teachers Certification
- Lockdown training
- Managing Classroom Behaviour Certification
- Mental Health Training for Teachers
- Mindfulness for Children Certification
- Mindfulness for Children Training Programme Certification
- Nursery Assistant Certification
- Play Therapy Certification
- Positive Handling in Schools Certification
- Prevent Duty Certification
- Racism Awareness
- Safeguarding Children on the Internet Certification
- Safeguarding Children L4 Including Internet Safety Certification
- Safeguarding for Students Certification
- Safeguarding for Teachers Certification
- Selective Mutism Awareness Certification
- SEND Certification
- Speech Therapist Introduction Certification
- Staying Safe Online Certification
- Tackling Hate Crime Certification
- Tackling Obesity Certification
- Teaching Adults to Read Certification
- Teaching Assistant Certification Level 2
- Teaching English to Speakers of Other Languages (TESOL) Certification
- Teaching Phonics Certification
- Teaching Phonics Level 2 Certification
- The Key Stages of the National Curriculum Certification
- What Can you Trust Certification
- Introduction to Maths

Finance

- Budgeting Basics Certification
- Budgeting Like a Boss Certification
- Cash Flow Statements and Logistics Certification
- Cryptocurrency Certification
- Finance for Non-Finance Managers Certification
- Financial Documents 101 Certification
- Fraud Detection Certification
- Fraud Management & Anti-Money Laundering Awareness Certification Level 2
- Fundamental Concepts of Fraud Certification
- How to Run an Efficient Payroll Certification
- Identity Theft Awareness Certification
- Introduction to Accounting Certification
- Introduction to Tax Accounting Certification
- Investing in Gold and Silver Certification
- Payroll – How to Calculate Net and Gross Pay Certification
- Payroll Systems – The Basics Certification
- Payroll Systems and Management Certification Level 2
- Personal Finance Certification
- Property Development Certification
- Retail Banking Certification
- The Cash Flow Statement Certification
- The Financial Services and Markets Act Certification
- The Proceeds of Crime and Terrorism Acts Certification
- Understanding Mortgages and Personal Finance Certification
- Understanding The National Insurance Contributions System Certification
- Understanding the PAYE System Certification
- What is Money Laundering? Certification
- When Employees Pay Less than the NIC Certification
- Wills and Probate Certification
- Xero UK Certification

Fitness

- Diets Explained- Facts, Trends, and Myths
- Exercising at Home & Outdoors
- Finding Motivation to Get Fit and Stay Fit
- Fitness Diploma (Personal Trainer / Fitness Instructor)
- Healthy Eating at Work Certification
- Herbal Health Certification
- Holistic Health Certification
- Holistic Health Practitioner Certification
- How to Improve your Mental Health Certification
- How to Improve your Physical Health Certification
- How to Improve your Sleep Certification
- How to Stop Smoking Certification
- Introduction to CrossFit
- Marketing Your Fitness Business Certification
- Meal Planning
- Reducing Stress (Techniques to Relax) Certification
- Reducing Stress with Meditation and Visualisation Certification
- Sports Psychology Certificate
- Sports Science and Therapy Certification
- The Benefits of Tai Chi Certification
- Training for Sport Certification

Green / Environmental

- Carbon Reduction Measures and Becoming Green Certification
- Corporate Sustainability Certification
- Sustainable Business Certification
- Environmental, Social and Governance Certification

Health and Safety

- Abrasive Wheels Certification
- Alcohol at Work Awareness Certification
- Basic Fire Safety Awareness Certification
- Cable and Wire Management Certification
- Construction Design Management
- Carbon Monoxide Awareness Certification
- Coronavirus Awareness Certification
- COSHH Awareness Certification
- Crowd Management Certification
- Dangers of Sleep Deprivation Certification
- Dangers of Working at Night Certification
- Dealing with Workplace Violence Certification
- Display Screen Equipment Awareness Certification
- Driver Safety Awareness Certification
- Electrical Safety in the Workplace
- Ergonomics – Steps to Reduce Workplace Related Injuries Certification
- Essential Health and Safety in the Workplace (UK)
- Eye Safety in the Workplace Certification
- Fire Marshall Certification
- Fires and Explosions in the Workplace Certification
- First Aid Appointed Person Certification
- Food Allergen Awareness Certification
- Food Psychology for Mind and Body Certification
- Food Safety Cross Contamination Certification
- Food Safety Level 1 Certification
- Food Safety Level 2 Certification
- Food Safety Level 3 Certification
- Food Safety Level 4 Certification
- HACCP Certification
- Hazard Identification and Risk Control Certification
- Head Protection Certification
- Health & Safety for Homeworkers
- Health and Safety Basics and Essentials Certification
- Health and Safety for Events Certification
- Health and Safety in the Workplace (UK) Certification
- Introduction to Asbestos Certification
- Introduction to Emergency Procedures in the Workplace Certification
- Lockdown Training Certification

- Lone Working Certification
- Manual Handling certification
- Mental Health in Construction
- Method Statements Certification
- Mobile Phones and Driving Certification
- Noise and Hearing Protection Certification
- Noise and Vibration Awareness Certification
- Paediatric First Aid Certification
- Personal Safety Certification
- Preventing Slips and Trips in the Workplace Certification
- RIDDOR Certification
- Risk Assessment in the Workplace Certification
- Speeding on Site Awareness Certification
- Step Ladder Safety Awareness Certification
- The Dangers of Construction Dust Certification
- Travel Safety for Women Certification
- Understanding Fire Extinguishers Certification
- Working at Height Awareness Certification
- Working in Confined Spaces Certification
- Working with Lift Trucks Certification
- The Dangers of Texting While Walking Certification
- Health and Safety – We Are All Responsible Certification

Health and Social Care

- Adverse Childhood Experiences Certification
- ADHD Awareness Certification
- Advanced Cognitive Behavioural Therapy Certification (CBT)
- Anxiety Awareness Certification
- Asperger Syndrome Awareness Certification
- Assessing Mental Capacity Certification
- Understanding Autism Certification
- Bipolar Awareness Certification
- Blood-borne Pathogens & Exposure Control Plan Certification
- Borderline Personality Disorder Awareness Certification
- Caring for the Elderly Certification
- Cerebral Palsy Awareness Certification
- Child Neglect Awareness Certification
- Child Protection Certification
- Child Protection in Sport Certification
- Child Sexual Exploitation Awareness Certification
- Cognitive Behavioural Therapy Certification (CBT)
- Concussion Awareness Certification
- Dealing with Stress, Anxiety, Depression and Violence in the workplace Certification
- Depression Awareness Certification
- Deprivation of Liberty Safeguards Certification
- Diabetes Awareness Certification
- Dialectical Behaviour Therapy Certification
- Disability Awareness Certification
- Domiciliary Care Certification
- Drug and Alcohol Addiction Awareness Certification
- Duty of Care Certification
- Dyslexia Awareness Certification
- Eating Disorder Awareness Certification
- Emergency First Aid in the Workplace Certification
- End of Life Care Certification
- Epilepsy Awareness
- Health and Social Care Certification Level 3
- Infection Control Certification
- Introduction to Childcare Certification
- Introduction to Educational Psychology Certification
- Introduction to Independent Living Certification
- Introduction to REBT: Rational Emotive Behaviour Therapy Certification
- Introduction to Sports Nutrition Certification
- Legionnaires Disease Awareness Certification
- Mental Health First Aid Certification
- Nutrition and Hydration Certification
- Nutrition Diploma
- Nutrition for Diabetes Certification
- Nutrition for Older Adults Certification
- People Handling Certification
- Plant-Based Nutrition Certification
- PPE Awareness Certification
- Preventing Falls in Older People Certification
- Privacy and Dignity Certification
- Privacy and Dignity in Care Certification
- Recruiting Staff in the Healthcare Sector Certification
- Safe Handling of Medicines Foundation Certification
- Safeguarding Adults Certification
- Safeguarding Children Certification
- Safeguarding Vulnerable Adults Certification

- Self-harm Awareness Certification
- Sepsis Awareness Certification
- Sharps Injuries Awareness Certification
- Stoma Care and Management Certification
- Stroke Awareness Certification
- Stress Management Certification
- Suicide Prevention Certification
- Supporting People with Physical Disabilities Certification
- The Care Certification
- Trauma Awareness Certification
- The Complete Menopause Toolkit Certificate
- Understanding Dysphagia and Choking Certification
- UTI Sepsis Certification
- Working with Babies Certification
- Workplace Hygiene Certification
- Introduction to Midwifery

Hobbies and Lifestyle

- Animal Physiotherapy Certification
- Canine Communication Certification
- Cattery Business Certification
- Children's Story Writing Diploma
- Crime Writing Diploma
- Dog Grooming Diploma
- Dog Training: Train Your Dog to Walk on a Treadmill Certification
- Exercising at Home or Outdoors Certification
- Fitting Room Advise Certification
- Floristry Academy Diploma
- Garden Design and Maintenance Diploma
- Horse Care and Stable Management
- How to Use Garden Herbs Certification
- International Massage Diploma
- Introduction to Animal Care Certification
- Introduction to Cat Behaviour Certification
- Introduction to Cat Grooming and Health Certification
- Introduction to Feline Care Certification
- Introduction to Feng Shui Certification
- Introduction to Kennel and Cattery Management Certification
- Introduction to Photography Certification
- Introduction to Reptile Care Certification
- Makeup Artist Diploma
- Nail Technician Diploma Award
- Organic Gardening Certification
- Painting and Decorating Certification
- Pet Psychology Diploma
- Rabbit Care Certification
- Rat/Mouse/Hamster Care Certification
- Reflexology
- Kids Party Planner
- Full Body Massage
- Script Writing Certification
- Selling Your Arts and Crafts Certification
- Stray and Feral Welfare Management Certification
- Tarot Card Reading Certification
- Travel Writing Certification
- Urban Gardening
- Writing Skills Certification
- Zen Gardening Certification
- Reiki Certification
- Crystal Healing Certification
- Colour Therapy Certification
- Professional Aromatherapy Certification

Hospitality and Tourism

- Applying for Alcohol Licensing Certification
- Bartending Certificate
- Being a Sommelier Certificate
- Event Management Logistics and Troubleshooting Certification
- Events Management Certification Level 2
- Events Management UK Certification
- Hotel Management Certification Level 3
- Hotel Reception Administration Certification
- Hotel Reception Certification
- How to be a Successful Waiter/Waitress Certification
- Nightclub and Bar Security Certification
- Restaurant Management Certification Level 2
- Travel and Tourism Certification Level 2
- Kids Party Planner Certification
- Working in the Service Industry Certification

Human Resources

- Absence Management Certification
- Costs and Causes of Employee Turnover Certification
- Dealing with HMRC in Relation to New Employees Certification
- Defining HR Certification
- Developing a Compensation & Benefits Package Certification
- Discipline and Grievance Certification
- Ensuring Adequate Staff Levels Certification
- Equality, Diversity & Discrimination Awareness Certification
- Hiring Employees Certification
- Hiring for a Diverse Workforce Certification
- HR: Creating an Employee Handbook Certification
- HR: Protecting Confidentiality Certification
- HR: Working with Vendors Certification
- Human Capital Management Certification
- Human Resources Certification Level 2
- Introduction to Contracts Of Employment Certification
- Introduction to Employment Law Certification
- Modern Slavery Awareness Certification
- Onboarding Best Practices Certification
- Onboarding Tools Certification
- Parental Rights Certification
- Recruitment Consultant Certification
- Recruitment Strategies Certification
- Safer Recruitment Certification
- Sick Leave Certification
- Termination of Employment Certification

Medical and Mental Health

- Chinese Medicine Certification
- Concussion Awareness Certification
- Coronavirus Awareness
- Counselling Certification
- Criminal Psychology Certificate
- Dementia Awareness Certification
- Dental Care Certification
- Depression Awareness Certification
- Diabetes Awareness Certification
- Eating Disorder Awareness Certification
- Epilepsy Awareness
- Grief and Bereavement Counselling Certification
- Introduction to Child Counselling Certification
- Introduction to Psychology Certification
- Legionnaires' Disease Awareness Certification
- Medical Acupuncture Certification
- Mental Health Awareness Certification
- Mental Health First Aid Certification
- Mental Wellbeing in Children and Young People Certification
- Naturopathy Certification
- Pharmacy Assistant Certification
- Professional Post-Traumatic Stress Disorder Counselling Certification
- Professional Relationship Counselling Certification
- Sepsis Awareness Certification
- The Self Care Certification
- The Complete Menopause Toolkit Certificate
- UTI Sepsis Certification
- Health and Wellbeing Certification

Personal Development

- Advanced English Spelling Certification
- Anger Management Certification
- Assertiveness Skills Certification
- Body Language Certification
- Boost Your Concentration Certification
- Building Your Confidence and Self-Esteem Certification
- Commitment to Consistency Certification
- Communication Basics Certification
- Decoding Direct/Indirect Messages Certification
- Effective Decision-Making Certification
- EFT – Emotional Freedom Technique Certification
- Emotional Intelligence Certification
- Finding Your Perfect Career For Success and Enjoyment (CareerRadar) Certificate
- Handling Conflict in High-Value Relationships
- Handling Conflict in Low-Value Relationships Certification
- Hourly Planning and Habits Certification
- How to Build Resilience Certification
- How to Programme Your Mind for Success Certification
- How to Stop Procrastinating Certification
- Identifying Causes of Conflict Certification
- Improve Your Assertiveness Certification
- Improve Your Social Skills Certification
- Improving Personal Effectiveness Certification
- Interpersonal Skills Certification
- Learn Speed Reading Certification
- Learning Impressive Telephone Techniques Certification
- Learning Strategies Certification
- Learning to Learn Certification
- LGBTQ Awareness Certification
- Life Hacks Certificate
- Listening Skills Certification
- Master Talking to Anyone Certification
- Memory Enhancement Certification
- Mindful Listening Certification
- Mindfulness Certification
- Motivation Skills Certification
- Myers–Briggs Theory and Test Certification
- Neuro-Linguistic programming Certification
- Neuroplasticity: Rewire Your Brain for Success Certification
- Preparing for an Exam Certification
- Problem Solving Certification
- Promoting Positive Behaviour Certification
- Success Habits Certification
- Tackling Procrastination Certification
- Success Habits Certification
- The Art of Persuasion Certification
- The Basics of Critical Thinking Certification
- The Importance of Ethics Certification
- The Power of the Mind Certification
- The Power of the Mind Certification
- The Science of Happiness Certification
- The Secrets of Body Language Certification

Professional Development

- Boost Your Work Efficiency Certification
- Career Planning Certification
- Confidence On Camera Certification
- Dealing with Difficult People and Situations Certification
- Developing a Career Strategy Certification
- Establishing Credibility as a Speaker Certification
- Extremism and Terrorism Awareness Certification
- How to Handle Criticism at Work Certification
- How to Write Better Emails Certification
- Influencing People Certification
- Interviewing Skills and CV Writing Certification
- Interviewing Skills Certification
- Life Coaching Certification
- Mentoring and Coaching People Certification
- Note Taking Certification
- Practical Leadership Skills Certification
- Presentation Skills Certification
- Prioritisation Certification
- Public Speaking Certification
- Punctuation Mastery Certification
- Questioning and Listening Techniques Certification
- Rational Decision Making Certification
- Win-Win Negotiations for Conflict Resolution Certification

Sales and Marketing

- Achieving Sales on the Telephone Certification
- Advertising and Marketing Certification Level 2
- Body Language as a Sales Tool Certification
- Buying and Selling Online Certification
- Closing Techniques Certification
- Cold Calling Certification
- Content Creation Certification
- Converting Leads into Sales Certification
- Copywriting Masterclass Certification
- Creating a Marketing Plan Certification
- Digital Marketing Certification Level 2
- Estate Agency – Scottish System Certification
- Evaluating a Marketing Plan Certification
- Handling Objections & Overcoming Barriers to Sales Certification
- How Retargeting Works Certification
- How to Become a Social Media Influencer Certification
- How to Close More Sales Certification
- Instagram Marketing Certification
- Introduction to Google Ads Certification
- Introduction to Reddit Marketing Certification
- Social Media Careers Certification
- Key Mistakes to Avoid When Marketing Certification
- Make an Impression Every Time Certification
- Making Your Sales Pitch Certification
- Managing a Sales Team Certification
- Marketing Certification Level 2
- Marketing Plan Writing Certification
- Negotiating and the Concept of the Three P's Certification
- Networking for Sales Professionals Certification
- Product Pricing and Sales Negotiation Certification
- Reddit Marketing Certification
- Retail Analytics Certification
- Sales Certification Level 2
- Sales Funnels for Beginners Certification
- Sales Pitching Certification
- Sales Talk – Understanding the Jargon Certification
- Sales Tools and Technology Certification
- SEO for Business Certification
- Skills to Succeed at Selling Certification
- Social Media for Business Certification
- Social Media Marketing Certification
- The Four P's of Marketing Certification
- The Power of Influence & Motivating People to Buy Certification
- The Purpose of Advertising Certification
- Writing Sales Proposals Certification
- YouTube Channel Marketing Certification
- YouTube Masterclass Certification
- Facebook Advertising

Teams and Management

- Communication Techniques for Managers Certification
- Conducting Employee Appraisals Certification
- Conflict in the Workplace Certification
- Construction Management Certification Level 1-3
- Constructive Feedback Certification
- Designing Effective Teams Certification
- Essential Skills for First-Time Managers Certification
- Facilities Management Certification Level 2
- How to Manage Virtual Teams Certification
- Inspirational Leadership Certification
- Key Tools and Knowledge for Team Leading Certification
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